

**Minutes of the 691st meeting of Toft Parish Council  
Meeting held on Monday 3 June 2013 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), J McCarten and P Gouldstone.

In attendance: 1 member of the public, District Cllr T Hawkins and Mrs Kathleen Baptie (Minutes Secretary, LGS Services)

**Open public session including reports from the County and District Councillors**

A member of the public enquired whether the Parish Council had a Tree Warden. Cllr Yeadon responded that Clive Sinclair looked after the trees in the village. She also reminded the Parish Council about wood missing from the base of the bus shelter. Cllr Betson undertook to have a look and see what needs to be done.

Jim Tebbit handed out a summary of his proposals to bring back the Toft Sports Day following the success of the Jubilee Celebrations last year. He suggested that the event could be organised by a committee under the auspices of the Parish Council.

Cllr Frost report the County Council was still reorganising their groups etc, but that he was attending lots of induction meetings and that he could be contacted via email or phone on 01954 211444.

Cllr Hawkins reported on:

- Local Development Plan proposals and Transport Strategy to improve traffic along the corridor from Cambourne via Bourn Airfield and Hardwick into Cambridge. Commercial businesses at Bourn Airfield are also putting in proposals to develop the site.
- Toft's proposal to change the village framework was not successful.
- SCDC's Sustainable Energy Committee has now been abolished.
- Broadband. Papworth Everard and Willingham are the only villages named so far in South Cambridgeshire.
- Car Park sign – as it is not a public car park and it is for the residents in SCDC housing SCDC therefore do not wish to replace it.
- A Council Officer will put notices on all the caravans advising that they will be removed by a certain date.

The resident reported the pot hole at the entrance to the village from Comberton, near the Golf Club. She also expressed her concerns about possible flooding of Bourn Brook if there were to be further development at Bourn Airfield.

**1. To approve apologies and reasons for absence and declarations of interest**

Apologies were received from Cllrs Betson and Ellis-Evans (both out of parish) and Cllr Dolman (another commitment).

**1.1 To receive declarations of interests from councillors on items on the agenda**

None.

**1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)**

None.

**1.3 To grant any requests for dispensation as appropriate**

None.

**2. To approve the minutes of the last meeting on 13 May 2013**

The minutes of the meeting on 13 May were approved as a true record <sup>(Prop JM, 2nd PG)</sup> following an amendment to item 4.8 to read 'Clifford Tebbit would ask Michael to put some chippings down'.

**3. Matters Arising**

**3.1 (4.1) Land at 46 High Street/Community Orchard update**

Nothing to report.

- 3.2 (4.2) Village Maintenance update  
Nothing to report.
- 3.3 (3.4) Recreation ground update including flooding and replacement gate latch  
The gate latch has been fixed. It was agreed to write to Kompan regarding the flooding problem.
- 3.4 (4.5) Cambridge Future Transport update  
Nothing to report.
- 3.5 (4.6) Neighbourhood Watch Scheme  
Cllr McCarten had written to Polly Wilderspin and advised that the Parish Council was not taking it any further.
- 3.6 (4.7) Village sign refurbishment – to consider any quotations received  
No quotations had as yet been received although the Clerk had made some enquiries. 2 photos of the pictures on the sign are to be passed to the Clerk and the dimensions will be emailed to her.
- 3.7 (4.9) Allotment Charity proposal that the Parish Council take on the Charity  
It was agreed that the Parish Council would take over responsibility as Trustees of the allotments once the Charity had been dissolved. (Prop MY, 2nd JM, all in favour)  
8.40pm County Councillor Frost left the meeting.
- 3.8 (5.1) Clearance of ditches  
The Clerk, who has been in contact with Pat Matthews (Land Drainage Manager) and the Highways Supervisor who is away at present, is waiting to hear back.
- 3.9 (6.3) Review of Standing Orders in relation to member training  
The Parish Council would like advice from the Clerk as to what it is specifically that they haven't done.
- 3.10 (6.3) Appoint an Internal Auditor for FY 2014  
It was agreed that if the Clerk was satisfied with the service provided by Canalbs, then the Parish Council would like to appoint her next year.
- 4. Consideration of Correspondence**
- 4.1 SCDC S106 72 West Street – to sign the indemnity  
As the S106 agreement had not been brought to the meeting it was agreed that this could be signed and witnessed outside the meeting. (Prop MY, 2nd JM)  
The sum of money should be noted separately in the budget. The Clerk is to advise on the following;
1. Is it possible for the Parish Council to take the money in lieu of its donation spent on play equipment?
  2. Could the money be put towards the £3,000 for the plot of land?
  3. Could the money be put towards grass cutting at the Recreation Ground?
- 6. Finance and risk assessment**
- 6.1 To consider the finance report and approve the payment of any bills  
The financial report was received and considered and invoices and bank statements were checked before the cheques were signed. The payments as listed in the finance report were unanimously approved for payment (Prop MY, 2nd PG),
- |              |              |          |
|--------------|--------------|----------|
| Stephen Pugh | Peoples Hall | £1458.40 |
|              | Salary       | £121.85  |
- 6. To consider any Planning or Tree works applications received**
- 6.1 Planning Applications  
None.
- 6.2 SCDC decisions to note  
None
- 6.3 Tree works applications

None.

**7. Members items and reports**

7.1 Footpaths

Cllr McCarten will follow up with Peter Gaskin what else needs doing. The Parish Council was very happy with the work.

**8. Closure of meeting**

There was no further business and the meeting closed at 7.50 pm.

Signed .....Chairman .....date.

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APPROVED