

**Minutes of the 780th meeting of Toft Parish Council  
on Monday 1 March 2021 at 7.00 pm  
Held remotely via Zoom due to the current pandemic**

Present: Councillors: M Yeadon (Chairman), L Borrell, P Ellis-Evans, E Miles, K Popat, A Tall and J Wrycroft.

In attendance: 2 members of the public including Richard Fletcher (Toft Social Club); District Councillor Grenville Chamberlain and Mrs Gail Stoehr (Clerk).

**Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)**

The Social Club had shared the Zoom licence with the Book Club and other village groups.

A resident explained that the Church was not able to assist with funding for the verges but that the Church but understood the issue. They also referred to the EWR issues.

District Cllr Chamberlain reported on:

- The Bourn Airfield application of up to 3500 dwellings had been approved by the SCDC Planning Committee on the Chairman's casting vote, as the vote was split. The developers can only build 500 homes before submitting information on transport issues. The procedure is in place for ANPR cameras to monitor transport movements.
- Proposals for an upgrade of the Girton interchange by 2026. A transport corridor may be possible by 2026-2028.
- East West Rail are looking at a station north of the A428. The Parish Council was encouraged to support the group of parish councils. The sequence of delivery and options would be important when considering a response.
- SCDC had approved its budget. Rates were increasing by £5 for a Band D property.

**1. Apologies for absence, declaration of interests and application for co-option**

1.1 To approve written apologies and reasons for absence  
None.

1.2 To receive declarations of interest from councillors on items on the agenda  
Cllrs Yeadon, Tall, Wrycroft, Ellis-Evans and Miles declared an interest in item 4.1 as members of the Social Club.  
Cllr Ellis-Evans declared an interest in the tree works application (item 6.3.1) as the applicant.

1.3 To receive written requests for dispensations and to grant any dispensations  
None.

On a proposition by the Chairman, the order of business was varied.

**3.1 (3.1) Verges by the Church – to consider report and recommendation**

RESOLVED to receive Cllr Tall's verbal report that CCC have confirmed the verges are CCC land and that plastic mesh is not considered a suitable material for parking. The County Council will only allow concrete mesh for grass to grow through. The ground will require levelling, marking up and substantial works.

RESOLVED that Cllr Tall should look into the costs and implications before, and if, the Parish Council considered the matter further.

At 7.18 pm the meeting was briefly adjourned to allow a member of the public to speak. The meeting resumed at 7.20 pm.

**3.2 (3.3) Cambridge Approaches – proposal that the Council pays £1500 now and the balance of £3500 in FY2022 and agrees the draft letter to be sent**

RESOLVED to pay a contribution of £1500 to Cambridge Approaches now. (Prop MY, 2nd EM, unanimous)

RESOLVED to write informing Cambridge Approaches that the Parish Council has paid £1500 now. (Prop MY, 2nd KP, unanimous)

Cllr Borrell left the meeting at 7.25 pm and re-joined at 7.26 pm.

RESOLVED having considered the letter received from East West Rail, to support the route suggested by Cambridge Approaches and their lead on this. (Prop MY, 2nd PEE, unanimous)

RESOLVED that Cllr Yeadon should discuss with to Cambridge Approaches before the Clerk responds to EWR on the Council's behalf.

4.1 Toft Social Club request for S137 grant to cover their remote meetings

RESOLVED having considered the request from Toft Social Club, given the extremely important service they provide to the community, to approve a grant of £259.02. The money is to be taken from the Community Fund. (Prop MY, 2nd AT, unanimous)

2. **To approve the minutes of the last meeting on 1 February**

RESOLVED that the minutes be approved as a true record after changing "778th" to "779th" in the heading and inserting "up to" under item 3.3, second paragraph. (Prop MY, 2nd EM, carried with 2 abstentions)

RESOLVED that the minutes are to be signed by the Chairman as soon as practically possible given the current pandemic.

3.3 (4.2) Greater Cambridge Local Plan – to consider response to site information survey

RESOLVED to note the submission made.

3. **To consider any matters arising from the last or a previous meeting including**

3.1 (3.1) Verges by the Church – to consider report and recommendation

Taken earlier.

3.2 (3.3) Cambridge Approaches – proposal that the Council pays £1500 now and the balance of £3500 in FY2022 and agrees the draft letter to be sent

Taken earlier.

3.3 (4.2) Greater Cambridge Local Plan – to consider response to site information survey

Taken earlier.

3.4 (7.7) Charity Donation proposal

RESOLVED that consideration be given to a donation to the Woodland Trust in FY2022.

4. **To consider correspondence received since the last meeting requiring the Council's attention**

4.1 Toft Social Club request for S137 grant to cover their remote meetings

Taken earlier.

4.2 Anthony Browne MP – South Cambridgeshire Development Survey

RESOLVED that the Chairman should put the survey on "Next door".

4.3 CCC – Consultation on Draft Local Validation Checklist

RESOLVED to make no response. (Prop MY, 2nd AT, unanimous)

4.4 SCDC consultation on new housing policies relating to Build to Rent, Clustering and Distribution of Affordable Housing and Affordable Rent Setting

RESOLVED to make no response. (Prop MY, 2nd PEE, unanimous)

5. **Finance, Procedure and risk assessment and use of delegated powers**

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the payments were approved, plus CAPALC (Renewal) £293.47 (without the DPO option), M Sebborn (Toft.org) £29.94, £9.59, £30.90. £30.90, £10.07 and Toft Social Club £259.02. (Prop MY, 2nd PEE, unanimous)

Salaries		£202.88
LGS Services	Admin support (January)	£439.32
Land Registry	First Registration fee	£40.00

RESOLVED that Cllr Yeadon should check the position regarding the website, given problems encountered a member with sending attachments.

RESOLVED to note that RH Landscapes had agreed to hold their price for a further year.

- 5.2 To receive play inspection reports and consider any work required  
RESOLVED to note the Chairman had been carrying out checks.  
RESOLVED to thank in the Calendar a young volunteer under the D of E Scheme, who had been doing some cleaning.  
RESOLVED to note that this year the RoSPA inspection would be unaccompanied.
- 5.3 To consider any matter which is urgent because of risk or health and safety  
None.
- 6. To consider any Planning or Tree works applications or related items received**  
None.
- 6.2 SCDC decisions for information  
None.
- 6.3 Tree works applications
- 6.3.1 21/0160/TTCA – 65 High Street – to note response made between meetings  
RESOLVED to note that the Clerk using delegated powers had made no response. Cllr Ellis-Evans had declared an interest.
- 6.3.2 21/0257/TTCA – Trees on land opposite No4 Beldams Close  
RESOLVED to make no comments. (Prop MY, 2nd KP, unanimous)
- 7. Members items and reports for information only unless otherwise stated**
- 7.1 Village Maintenance  
Cllr Tall reported the deterioration of a telephone line due to a tree hanging down over the line.
- 7.2 Highways  
Cllr Tall reported that the Anglian Water drain in Brookside and road surfacing were open issues on the CCC website.  
CCC had cleared a tree which had fallen across the road but had dumped logs and left ivy behind. RESOLVED that Cllr Tall should report this to CCC as it was preventing the grass cutters from cutting.
- 7.3 Toft People's Hall  
Nothing to report.
- 7.4 Footpaths  
RESOLVED to receive the verbal report from Cllr Miles that one of the new signs at the top of Millers Road had been pulled down and needs reinstatement and that she had reported to CCC that horses are still using the paths. A sign is required by the allotments. This will be an agenda item for the next meeting.  
RESOLVED to receive the verbal report from Cllr Miles that the welcome pack had been upgraded with a more informal look and Cllr Ellis-Evans had proof-read it. It was hoped that this would go to print soon and she will seek a quotation from Victoire.  
A latch on the PROW gate at Lot Meadow which is broken will be an agenda item for the next meeting.  
The basket on the beacon is being used as a target for dog waste bags.
- 7.5 Defibrillator report  
Nothing to report.
- 7.6 Climate Change Working Group report  
Cllr Popat reported on: a poster for a food waste campaign; the group is attending webinars which started last week; an email on Climate Leadership training is to be considered by the Working Group.
- 7.7 To set the date of the next ordinary meeting of the William Eversden's Charity  
RESOLVED to hold the Annual Parish Meeting on 10 May before the Parish Council's Annual meeting.

RESOLVED that a second ordinary meeting of the William Eversden's Charity will not be held due to Coronavirus.

The AGM of the William Eversden's Charity is to be held on 7 June.

8. **Closure of meeting**

There was no further business and the meeting closed at 8.11 pm.

Signed .....Chairman .....date.

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APPROVED