

**Minutes of the 761st meeting of Toft Parish Council
Meeting held on Monday 1 July 2019 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), P Ellis-Evans, E Miles, L Borrell and A Tall.

In attendance: 3 members of the public, District Cllr Grenville Chamberlain and Mrs C Newton (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

Martin Sebborn spoke about the disadvantages of shared web servers. The virtual server was better but more expensive, being approximately £200 per annum as opposed to £80.00 per annum for a shared server. The whole village including organisations would be able to use it and larger documents could be placed on the website.

A resident commented that the village pump was looking scruffy. The Parish Council responded that work had been initiated.

Another resident reported that overgrown hedges in School Lane made it impossible to walk on the path.

District Cllr Grenville Chamberlain apologised for missing previous meetings. He spoke to his previously circulated written report, covering:

- Three major transport consultations taking place
- The Cambridge Metro
- The M11
- Bourn Airfield. There will be 3500 additional houses, with no direct access to the A428, and no healthcare provision. There were concerns about rat running. The western exit would be right turn only, with no turn into Bourn. A public meeting was to be held on Thursday 18 July at Hardwick School at 7.00 pm. There would be a bus service but only into the city centre. The plans were based on a highly suspicious traffic report. A presentation was given to Hardwick Parish Council where measures to mitigate transport concerns were discussed, and areas where monitoring would take place. The consultation ends on 29 July.
- The Highways England A428 Black Cat to Caxton Gibbet consultation.
- Cllr Chamberlain highlighted the need for active responses.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence
None.

1.2 To receive declarations of interest from councillors on items on the agenda
None.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
None.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 4.2 next.

4.2 (4.6) Toft website and emails – to consider the next steps

RESOLVED that the Parish Council approves the move to a virtual server at a price up to £250.00 per annum, and that Martin Sebborn should provide a costed proposal. ^(Prop MY, 2nd EM, unanimous)

2. To consider arrangements to fill vacancies on the Council

No applications had been received. The Chairman will continue to approach potential interested people and an advertisement is to be placed on the notice board.

3. To approve the minutes of the meeting on 3 June 2019

RESOLVED that the minutes of the meeting on 3 June be approved and signed by the Chairman. (Prop MY, 2nd PEE, carried with 1 abstention)

4. To consider any matters arising from the last or a previous meeting including

4.1 (4.5) To consider proposals for Lot Meadow access

RESOLVED to take no action, given that the installation of a wheelchair access gate would be expensive, entailing the removal of trees, new fencing and piping, insurance cover, legal fees and the need for the Parish Council to take on legal responsibility for the gates. (Prop MY, 2nd AT, carried with 4 in favour and 1 abstention)

4.2 (4.6) Toft website and emails – to consider the next steps

Taken earlier.

4.3 (5.0.1) Hardwick Neighbourhood Watch – suggestion for information sharing

RESOLVED, having considered the suggestion from Hardwick Neighbourhood Watch for an information sharing system following the closure of Ecops, to respond that Toft does not have a Neighbourhood Watch scheme. (Prop MY, 2nd AT, unanimous)

4.4 (5.0.1) Green Initiative funding

RESOLVED, members to sign the petition if they wanted to.

5. Consideration of correspondence

5.1 CCC Withdrawal of services for managing street lighting energy for District and Parish Council street lights – to consider what arrangements need to be made

RESOLVED to await further information from CCC.

5.2 CCC Highways LHI improvement funding 2020/2021 – invitation to bid

RESOLVED that Cllr Tall should take forward an application for improvements to the cycle path from Toft to Comberton, by widening it from the verge and resurfacing, and for solar “runway lighting”. (Prop MY, 2nd AT, unanimous)

5.3 SCDC S106 parish indemnity agreement The Old Horse Yard

RESOLVED that the S106 agreement be signed by Cllrs Yeadon and Ellis-Evans. (Prop MY, 2nd PE, unanimous)

6. Finance and risk assessment

6.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed, plus Clive Blower (Labour) £20.00 and Madingley Mulch (Play bark) £171.10. (Prop MY, 2nd EM, unanimous)

Salary		£57.92
HMRC	PAYE/NIC	£86.80
NEST	Pension (DD)	£57.96
RH Landscapes	Grass cutting	£552.00
CCC	LHI – MVAS	£480.00

6.2 Play inspection reports

Cllr Yeadon reported that the play bark had been spread and all was in order. The swing had been ordered and delivery is to be chased up. Cllr Yeadon will look at the gate.

6.3 To consider any matter which is urgent because of risk or health and safety

It was reported that a telephone line in Church Road between poles 4 and 5 had worked loose from its fixings and had wrapped around a branch, which had now broken. Openreach had been called out again and were due this evening.

7. To consider any Planning or Tree works applications received

7.1 Planning Applications

7.1.1 Draft Bourn Airfield New Village Supplementary Planning Document

RESOLVED to respond that the Parish Council is very concerned about access and egress of the site, as undoubtedly it will impact on traffic through Toft and the surrounding villages. The Parish Council is also concerned about the lack of healthcare provision in the development.

7.2 SCDC decisions to note

7.2.1 S/0822/19/DC – Bennell Farm, West Street – Discharge of condition 17 (Travel plan) of planning application S/1812/17/OL planning application for up to 90 dwellings and associated infrastructure works (all matters reserved except for access) – Permission granted.

7.2.2 S/4248/18/DC – Bennell Farm, West Street – Discharge of conditions 10 (Minimisation).

7.3 Tree works applications

7.3.1 S/1851/19/TC – 15 Comberton Road

Noted.

8. Members items and reports for information only unless otherwise stated8.1 Village Maintenance

None

8.2 Highways

Nothing had been heard about the drains as yet.

8.3 Toft People's Hall

Nothing to report.

8.4 Footpaths

RESOLVED to write and thank Mike Tebbit for removing a large branch from the brook at Millers Road, as it was blocking the footpath.

No response had been received to a letter sent in June to CCC regarding footpaths not being cut. This should have taken place at the end of May.

8.5 Defibrillator report

None.

8.6 Bus shelter graffiti

It was noted that South Cambridgeshire District Council don't now remove graffiti.

RESOLVED that Cllr Tall obtain quotations to remove the graffiti which is on brick, wood, the roof and the plaque which is made of soft metal and for Cllr Tall to choose the cheapest and fastest company able to do the job up to a value of £500.00.

Cllr Tall is to look at the light in the bus shelter which is not working.

9. Closure of meeting

Sports Day – a risk assessment had been carried out.

Consideration of the Village Plan document is to be deferred until September.

It was reported that there is an owl in Lot Meadow.

There was no further business and the meeting closed at 8.37 pm.

SignedChairmandate.