

**Minutes of the 756th meeting of Toft Parish Council
Meeting held on Monday 4 February 2019 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), P Ellis-Evans, E Miles, A Tall and J McNiven.

In attendance: 2 members of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

A resident reported a blocked drain in the High Street. The Parish Council undertook to report this again. A historical inaccuracy in a Calendar item was also raised. The Council suggested the resident should notify the Calendar direct about this.

Some hedges were overhanging the path in School Lane. Cllr Tall declared an interest as a resident of School Lane. Concerns were also expressed about the speed of vehicles through the village. The Council confirmed that the speed sign had been erected near Home Meadow and would be moved around every four weeks.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

Apologies for anticipated lateness had been received from Cllr McNiven.

1.2 To receive declarations of interest from councillors on items on the agenda

None.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

2. To consider candidates to fill vacancies on the Council

RESOLVED to co-opt Lluís Borrell as a member of the Parish Council in his absence.
(Prop MY, 2nd AT, unanimous)

3. To approve the minutes of the meeting on 7 January 2019

RESOLVED that the minutes of the meeting on 7 January be approved and signed by the Chairman after the following amendments: open session, paragraph 2, to read: "A letter from a resident was passed to Cllr Chamberlain. The resident was concerned about the loss of the communal paper disposal skip. The Parish Council asked Cllr Chamberlain about the process to register protected village amenities under the Local Plan. This is to be an agenda item at the next meeting." and under item 4.1, to read "The Parish Council would consider funding up to £200.00 to support the scheme once it understood the full situation regarding funding." (Prop MY, 2nd AT, unanimous)

4. To consider any matters arising from the last or a previous meeting including

4.1 (Open) Resident – removal of communal bins from the village

It was noted that the bin had now been removed. RESOLVED to defer this item to the next meeting and to await Cllr Chamberlain's comments.

4.2 (Open) Registration of protected village amenities

RESOLVED to defer this item to the next meeting in Cllr Chamberlain's absence.

4.3 (3.1) Allotment Title Deeds/To consider proposal for an Allotment Trust

On a proposition by the Chairman, it was agreed to defer this item until after Cllr McNiven's arrival.

Cllr Yeadon is distributing the Winter Health Packs. A letter has been sent to the Environment Agency. Copies of the agreed budget are to be distributed to members.

5. Consideration of correspondence

None.

6. Finance and risk assessment

6.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed. (Prop MY, 2nd PEE, unanimous)

Toft People's Hall	Room hire	£30.00
Cam Valley Form	Affiliation Fee	£10.00
Salary		£57.92
Salary		£113.24
NEST	Pension (DD)	£57.96

RESOLVED to issue replacement cheques for Salary £58.12 and LGS Services (Admin Support) £464.64.

RESOLVED to renew the Council's membership of the Cam Valley Forum. (Prop MY, 2nd EM, unanimous)

A VAT reclaim was noted.

6.2 Play inspection reports

Cllr Yeadon reported that all was in order but that consideration should be given at the next meeting to ordering more bark.

6.3 To consider any matter which is urgent because of risk or health and safety

RESOLVED to note that the tree reported to the last meeting as overhanging a public right of way was in fact on private land, and therefore the landowner's responsibility, but that it had since been felled. Cllr Miles undertook to double check the position.

7. To consider any Planning or Tree works applications received

7.1 Planning Applications

7.1.1 S/4773/18/FL – Orchard Farm House, Comberton Road – Demolition of existing ground floor extensions to be replaced with two storey side extensions

Cllr McNiven arrived at 7.27 pm.

RESOLVED that the Parish Council has no recommendation. (Prop MY, 2nd JMcN, unanimous)

7.2 SCDC decisions to note

7.2.1 S/4518/18/NM – 32 School Lane – Non-material amendment of planning permission S/0235/18/FL – Permission granted.

Noted.

7.3 Tree works applications

None.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 4.3 at this point.

4.3 (3.1) Allotment Title Deeds/To consider proposal for an Allotment Trust

RESOLVED that Cllr Yeadon should arrange for the Resolution by the current Trustees, transferring the management of the Charity to the Parish Council to be signed by himself and the other remaining trustee.

RESOLVED that the Parish Council adopts the New Constitution of William Eversden's Charity as circulated. (Prop MY, 2nd JMcN, unanimous)

RESOLVED that setting up a schedule of meetings for the Charity for the year and clarification of the next steps regarding the Land Registry should be agenda items for the next meeting.

8. Members items and reports for information only unless otherwise stated

8.1 Allotments including allotment sign quotation and water butt shelter

RESOLVED to amend the third sentence of the suggested wording for the sign, to read: "Today the land remains under William Eversden's Charity, and as from 2018 is managed by Toft Parish Council as an allotments site and wildlife area."

RESOLVED, given that the Parish Council would like an illustration of William Eversden to appear on the sign, to research whether this is possible and to consider seeking a revised quotation at the next meeting.

8.2 Village maintenance

The blocked drain had been reported to CCC.

8.3 Highways

Cllr Tall reported that the mobile speed sign had been put up on Comberton Road outside Home Meadow. This is set to record all speeds above 20 mph and can also record data without flashing. Cllr Tall undertook to produce a report on speed data for next month. The sign will be moved between four approved locations and Speedwatch have been informed.

8.4 Toft People's Hall

The AGM was held recently.

8.5 Footpaths

It was reported that horse riders had been riding on some of the footpaths and through Toft wood. Cllr Miles will place a reminder in the Calendar.

Following residents' comments that the gate off the High Street into Lot Meadow was too narrow for buggies, the possibility of having the gate widened to allow wheelchair access will be considered at the next meeting.

8.6 Defibrillator report

Cllr Ellis-Evans reported. A meeting was held at the beginning of January. Training had taken place and the VETS telephone system was due to be tested again this week. The Community Heartbeat Trust were ordering the magnets and would invoice the Parish Council in due course.

9. Closure of meeting

The East West Rail consultation is to be an agenda item for the next meeting. Literature is being placed on the notice board.

A date for the Assets Walk will be considered at the next meeting.

There was no further business and the meeting closed at 8.06 pm.

SignedChairmandate.

