

**Minutes of the 734th meeting of Toft Parish Council  
Meeting held on Monday 6 March 2017 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), J McCarten, P Ellis-Evans, A Tall, E Miles and G Pugh.

In attendance: 3 members of the public, District Cllr T Hawkins and Mrs C Newton (Minutes Secretary, LGS Services).

**Open public session including reports from the County and District Councillors**

A resident drew the Council's attention to a puddle which formed in Eversden Close after heavy rain. This had been reported on more than one occasion.

A member of the public asked whether SCDC had given reasons for granting planning permission for the pub car park building. It was noted that no reasons had been given.

A query was raised about cars parking outside a house in Hardwick Road, and whether it was a condition of the planning permission that no cars should be parked there. It was observed that an accident had occurred during a time when cars were parked there. Cllr Yeadon undertook to take a look.

District Cllr Hawkins circulated her written report, which covered:

- The Local Development Plan. The Examination in Public will take place from 4-6 April.
- The Cambourne to Cambridge busway. There are concerns about this issue. The response from District Cllr Burkitt was noted.
- The A428 Black Cat to Caxton Gibbet improvements. The public consultation commences on 6 March.
- The A14 upgrade. Clarification is awaited as it appears that a reduction of the A428 to one lane at the junction of the A428 and A14 will remain even after the work on the junction, lasting 18 months, is completed.
- County Council elections. There are polling station changes in some areas but not in Toft.
- International Women's Day on 8 March 2017.
- Dog and litter bins. The requests have been passed to the contractor but the installation dates are not yet known as there is a backlog. Clarification was provided on the five outstanding requests from Toft. A map is to be sent to Cllr Hawkins.
- The car park has improved slightly but has become churned up. Cllr Hawkins will arrange for someone to take a look.

**1. Apologies for absence and declaration of interests**

1.1 To approve written apologies and reasons for absence

None.

1.2 To receive declarations of interest from councillors on items on the agenda

Cllr Pugh declared an interest in item 4.2 as a member of the Ramblers Club.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

**2. To approve the minutes of the meeting of 6 February 2017**

RESOLVED that the minutes of the meeting on 6 February be approved as a true record and signed by the Chairman.

**3. To consider any matters arising from the last or a previous meeting including**

3.1 (3.3) Proposed Housing Needs Survey – update and to consider survey and letter to residents

RESOLVED that the Parish Council should not support the survey and letter to residents. (Prop MY, 2nd TEE, unanimous)

RESOLVED to write to Mark Deas of ACRE apologising for delay in reaching a conclusion but the Parish Council has decided that it does not wish to be associated with the Housing Needs Survey and asks that any mention of the Parish Council be removed from the document.

3.2 (4.0.3) Coalition of Parish Councils – formal agreement to broaden the statement of purpose and sign the letter to the Secretary of State

RESOLVED, following discussion of the submission, to support this and to respond to the Coalition.

3.3 (8) To consider the Assets List and a date for a Parish Walk

Consideration of Assets of Community Value is to be an agenda item for the next meeting. RESOLVED to hold the Parish Walk on Saturday 1 April at 11.30 am.

3.4 (8) To consider a date and arrangements for the Annual Parish Meeting

RESOLVED that the Annual Parish Meeting should take place on 8 May at 7.00 pm, following the same format as last year. The District and County Councillors are to be invited.

3.5 (8) To consider the date for the Annual Meeting of the Parish Council (standing offers say the second Monday of May)

The Annual Meeting of the Parish Council is to take place following the Annual Parish Meeting. Mrs Coppin's kind offer to arrange tea and biscuits was gratefully accepted.

3.6 (7.5) Kissing gate

Correspondence received from Kingston Parish Council, that the suggestion of a stile was unacceptable, was noted. A complaint had been received that wood nailed on was preventing access. RESOLVED that Cllr Ellis-Evans discuss it with the landowner. It was thought that the Ramblers might be willing to contribute towards the gate repair.

**4. Consideration of correspondence**

4.1 CCC consultation on proposed 50 mph speed limit between Toft and Comberton

Costings of between £1600 and £3000 without roundels and with roundels painted between £2300-£3500 which means the Parish Council could need to find an additional £500.

Cllr Tall proposed that the Parish Council agree to the maximum cost of £3500, to include roundels, but that it should await the final cost and make a decision at the next meeting. The Parish Council is to seek clarification from Comberton Parish Council about the funding agreement. Consideration is to be given as to where the additional £500 is to come from.

4.2 Cambridge Rambling Club – funding for Rights of Way projects

RESOLVED to respond that the Parish Council would gratefully accept financial assistance towards a bench on the footpath that goes through the allotments and also to continue improving the footpath signage in the village. RESOLVED to look for a suitable bench.

4.3 CAPALC Membership Agreement (Draft summary)

RESOLVED that the Parish Council had no comments.

**5. Finance and risk assessment**

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment,.

HMRC	PAYE/NIC	£84.60
Salary		£56.35
NEST	Pension	£56.37
CCC	Streetlight energy	£933.44
Buchans	Allotments	£397.20

Credits, including bank interest, were noted.

- 5.2 Play inspection reports including arrangements for the RoSPA annual inspection  
Cllr Yeadon reported that the wood from fallen trees in the storm had been cleared from covering the drains.  
RESOLVED to ask Clive Blower to lay a layer of bark.  
RESOLVED to accept the quotation from Playsafety for the annual play inspection, for £66.50 for up to 5 items plus £3.50 for each additional item.
- 5.3 To consider any matter which is urgent because of risk or health and safety  
None.
- 6. To consider any Planning or Tree works applications received**
- 6.1 Planning Applications
- 6.1.1 S/0496/17/FL – Meridian Court, Comberton Road – Erection of two storey extension to provide 13 No. offices, meeting room, break area and ancillary facilities  
RESOLVED that the Parish Council supports the application.
- 6.1.2 S/0390/17/VC – 1 Hardwick Road – Variation of Condition 2 (approved plans) to S/2535/16/FL  
RESOLVED that the Parish Council had no comments.
- 6.1.3 S/0723/17/FL – 19 Millers Road – Single storey front extension, single storey rear extension, formation of front driveway with access  
RESOLVED that the Parish Council supports the application.
- 6.2 SCDC decisions to note
- 6.2.1 S/2716/16/FL – Land rear of 2 High Street – Proposed private detached dwelling and demolition of existing outbuilding/extensions – Permission granted.  
The Chairman had written a letter querying why the application had not gone to the Planning Committee, due to objections relating to the design, access, overlooking and loss of light.  
At 8.25 pm the meeting was suspended to enable District Cllr Hawkins to speak. She will forward details of how to make a formal complaint to the Chairman, who will forward this to members.
- 6.2.2 S/3541/16/FL – 2 High Street – Proposed change of use of existing ground floor and demolition of existing single storey extensions/outbuildings and retaining existing fish and chip shop and associated works – Withdrawn.  
Noted.
- 6.3 Tree Works applications  
None.
- 7. Members items and reports**
- 7.1 Allotments  
The availability of allotments has been advertised in the Calendar. Applications for grants have been deferred pending receipt of requests for allotments.  
District Cllr Hawkins left the meeting at 8.35 pm.
- 7.2 Village maintenance  
Vandalism was reported at the allotments, to garden property, cars and the bin by Church Road, which had already been repaired once but was off its post again.  
45 High Street drain reported  
Kingston tree in TPC  
Overgrown hedges on paths in the High Street are to be reported by Cllr Tall.  
Cllr Tall will take a look at water running down the road out of a gateway in High Street.  
Appreciation was expressed to Peter Johnson for cleaning the village signs.
- 7.3 Highways  
Cllr Tall will report the puddle outside Ellison Close to CCC.

7.4 Toft People's Hall  
Nothing to report.

7.5 Footpaths  
Cllr Miles has written to Cambridge County Council and Balfour regarding the tree covering the light at Millers Way and is awaiting a response

**8. Closure of meeting**

There was no further business and the meeting closed at 8.47 pm.

Signed .....Chairman .....date.

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APPROVED