

**Minutes of the 729th meeting of Toft Parish Council
Meeting held on Monday 3 October 2016 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), J McCarten, E Miles, G Pugh, A Tall and P Ellis-Evans.

In attendance: District Cllr T Hawkins, 2 members of the public and Mrs C Newton (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

District Cllr Hawkins spoke to her written report, circulated at the meeting, which covered:

- The Local Plan – there is nothing new to report.
- Transport issues and the City Deal consultation. There will be an exhibition on Wednesday 5 October at Comberton. The consultation ends on 10 October.
- The A428 corridor. The latest focus is on Option 3a which would use the old St Neots Road from Bourn to Madingley Mulch before proceeding south of the A1303 and north of Coton, to Grange Road along with Option 4. Three possible sites for a Park and Ride around Madingley Mulch are being considered.
- The A14 upgrade preparatory works. Construction compounds are being built. Public exhibitions are being arranged.
- Devolution and the outcome of the consultation.
- The South Cambs Community Awards. Nominations are being invited. This is to be an agenda item for the next meeting.

A resident reported that the pavement at Cannors Close was in bad condition.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

None.

1.2 To receive declarations of interest from councillors on items on the agenda

None.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

2. To approve the minutes of the meeting of 5 September 2016

RESOLVED that the minutes of the meeting on 5 September be approved as a true record and signed by the Chairman.

3. To consider any matters arising from the last or a previous meeting including

3.1 (3.1) Toft Recreational Strategy/Toft Capital Plan – to consider report on options

RESOLVED to consider the options and capital investment further at the next meeting.

3.2 (3.2) Yellow lines consultation – update

RESOLVED to consider this under item 3.4 Highway Improvement Scheme invitation to bid

On a proposition by the Chairman, it was agreed to vary the order of business to take item 3.4 at this point.

3.4 (4.6) Highway Improvement Scheme invitation to bid

Cllr Tall reported that last year's bid for speed reductions between Comberton and Toft may be declined because of a gap between the 40 mph buffer zones of the two villages, leaving only 8 metres derestricted. The outcome is awaited.

RESOLVED to defer this to the next meeting.

3.3 (4.3) Tackling peak-time congestion in Cambridge

Noted.

- 3.5 (7.4) Boardwalk along Pinfold Well Lane – to consider quotations if received
Quotations had not yet been received. Cllr Miles to bring to the next meeting.
- 3.6 (7.4) Mitchell's Field and ditch at Miller's Road – to consider report and recommendations
Deferred to a future meeting.
- 3.7 (11.4 of 9.5.16) To consider condition of footpath to Kingston
RESOLVED, given that there was no problem in dry weather, that Cllr Miles will monitor the situation.
- 3.8 RESOLVED to note that Clive Blower had repaired the four posts on the Green free of charge.
- 4. Consideration of correspondence**
- 4.1 CCC – Consolidated Definitive Map and Statement of Public Rights of Way in Cambridgeshire
RESOLVED, given that the Parish Council felt the map was out of date, that members will go through the map and that Cllr Miles should bring back a list of responses for the next meeting so that a letter can be sent to CCC.
- 5. Finance and risk assessment**
- 5.1 To consider the finance report and approve the payment of any bills
RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.
RESOLVED that the payments as listed in the finance report be approved for payment, plus PKF Littlejohn (audit) £240.00, LGS Services (May admin support) £399.91, LGS Services (August admin support) £381.40, LGS Services (September admin support) £397.48, Salary £56.35, and CAPALC (Annual catch up) £30.00. (Prop MY, 2nd JM, unanimous).
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| Buchans | Grass cutting | £304.40 |
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- 5.2 Play inspection reports
Nothing to report.
- 5.3 To consider any matter which is urgent because of risk or health and safety
RESOLVED to note that as the Parish Council's insurance cover would not cover the Toft Fireworks event, the organisers will try to obtain their own cover to enable the event to go ahead.
RESOLVED that it was too late for the Parish Council to take over responsibility for the event. The Chairman will discuss this with the Clerk.
- Concerns were expressed about an unaccompanied dog which was off its lead and dragging a chain around. It was understood that the owner had received a visit from SCDC. District Cllr Hawkins will discuss this with Environmental Health.
- 5.4 Completion of Annual Audit
RESOLVED to note that the Annual Audit had been completed by PKF Littlejohn LLP with no comments.
- 6. To consider any Planning or Tree works applications received**
- 6.1 Planning Applications
- 6.1.1 S/2504/16/FL – 19 High Street – Single storey front extension, two storey side extension and single storey rear extension
RESOLVED, given concerns that the front and side extensions, which were in a conservation area, were out of keeping with the surrounding area, and concerns about possible overshadowing of the next door property, that the Parish Council objects to the application with the comments that the design and appearance would leave the building looking significantly different to the neighbouring properties which are in a conservation area. The extension on the side to the boundary means that it will be overbearing to the neighbour. There are concerns at the loss of light to the neighbouring property. If the planners are minded to approve the application, the Parish Council requests that it goes to the full Planning Committee. (Prop GP, 2nd EM, unanimous)

- 6.1.2 S/2535/16/FL – Land off Hardwick Road – proposed erection of a private detached dwelling, new vehicular access and associated works
RESOLVED that the Parish Council supports the application. (Prop MY, 2nd JM, unanimous)
- 6.2 SCDC decisions to note
- 6.2.1 S/1538/16/FL – 14 High Street – Demolition and replacement of existing side extension and fenestrations and alterations internally and externally – Permission granted.
Noted.
- 6.2.2 S/1539/16/LB – 14 High Street – As above, listed building application – Permission granted.
Noted.
- 6.3 Tree works applications
None.
- 7. Members items and reports**
- 7.1 Village Maintenance
Cllr Tall reported that the pavement had been reported and the sign had been removed. A meeting with Sharon Maloney of CCC regarding sign cleaning will take place on Tuesday 18 October. Bubbling water from drains on the High Street had been reported.
- 7.2 Highways
- 7.2.1 To consider Comberton Parish Council's request for support for proposed speed reductions in Comberton
RESOLVED that Toft Parish Council supports the proposal from Comberton Parish Council for a village wide speed reduction. (Prop AT, 2nd PEE, unanimous)
- 7.2.2 To consider Comberton Parish Council's contribution towards the reduction in speed limit between Toft and Comberton
RESOLVED, in response to Comberton Parish Council's verbal request as to how much of the earmarked funds were required, that Cllr Tall should update them and ask that they keep their promised £1250 aside for this purpose.
District Cllr Hawkins and one member of the public left the meeting at 8.35 pm.
- 7.3 Toft People's Hall
RESOLVED that the Parish Council nominates Cllr Pugh to continue as its representative for the Toft People's Hall. (Prop MY, 2nd PEE, unanimous)
- 7.4 Footpaths
RESOLVED in response to Cllr Miles' proposal that a new dog bin be installed at the entrance to Home Meadow on School Lane; a bin at Brookside (currently in the hedge) to be moved to the corner of School Lane/Brookside to make it visible; a bin at Toft Wood (broken and hidden from the road) to be moved to the junction of the footpath / Millers Road that Cllr Miles should investigate and progress the matter further.
- 7.5 Proposal for defibrillator
RESOLVED having considered Cllr Ellis-Evan's report that Cllr Ellis-Evans should invite a representative from the Community Heartbeat Trust to give a talk at the next meeting. The Parish Council is invited to attend a training session on Saturday 15 October at Little Paxton.
- 7.6 SPEP
Nothing to report.
- 8. Closure of meeting**
RESOLVED to approve a request from Jake Tebbit a £100 donation from the Community Fund for the animation festival.
There was no further business and the meeting closed at 9.00 pm.

SignedChairmandate.