

Minutes of the 705th meeting of Toft Parish Council
Meeting held on Monday 1 September 2014 in The People's Hall, Toft at 7.00 pm

Present: Councillors: M Yeadon (Chairman), E Dolman, P Gouldstone, J McCarten, G Pugh, P Ellis-Evans, and A Tall.

In attendance: 11 members of the public, County Cllr S Frost, S Pugh and Gail Stoehr (Clerk)

Open public session including reports from the County and District Councillors

Richard Fletcher, Toft People's Hall, spoke to his written report A request was made for a mechanism to be put in place for the payment of small works contractors. Information from the electrical supplier remained outstanding.

A resident reported that two posts had come down on the green and the base of the bus shelter was still not repaired.

Now that new power cables were running across the land the remaining old post requires removal. It was noted that other posts still needed removing in the village. Atkins are handling this on behalf of the network supplier.

Jason Frost of Bloomhall Property Services, advisors to the developers of land to the rear of 2 Hardwick Road, outlined details of the proposed scheme and sought the Parish Council's opinion. The land outside the village framework on former sheep grazing land, involved a proposal for 8 houses including 4 affordable homes, with access from Comberton Road. Discussion of this was carried forward to the next meeting. A resident commented that Comberton Road was a Speedwatch area.

Keeley Russell on behalf of Balfour Beatty explained the background to the new street light improvement scheme and the PFI funding. The aim was to upgrade and regenerate street lighting, removing 10% of existing lights according to agreed criteria. The work will take place over 6-8 weeks and 8-9 lights are to be removed. A residents' meeting was offered. There will be dimming of the lights between 10pm and 6am, with the lights being remote controlled, saving on maintenance costs. Columns to be removed will bear a sticker notifying residents. New dates for the start of the project are to be advised.

County Cllr Frost reported that all junctions would be serviced by lights. He also reported on anticipated budget cuts.

District Cllr Tumi Hawkins's written report, which is to be circulated, covered the installation of boxes for superfast broadband in Comberton. Cllr Hawkins had raised the car parking issue in July and is awaiting an update report from SCDC. The Council noted that three cars were being attended to this afternoon and work is being conducted on an old scrap car.

1. To approve apologies and reasons for absence and declarations of interest

Apologies were received from District Cllr Tumi Hawkins.

1.1 To receive declarations of interests from councillors on items on the agenda

None.

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

None.

1.3 To grant any requests for dispensation as appropriate

None.

2. To approve the minutes of the last meetings on 7 July 2014 and the extra-ordinary meeting on 14 July 2014

RESOLVED that the minutes of the meeting on 7 July be approved as a true record and signed by the Chairman. (Prop PG, 2nd ED)

RESOLVED that the minutes of the extra-ordinary meeting on 14 July be approved as a true record and signed by the Chairman. (Prop ED, 2nd PG, carried with 1 abstention)

3. Matters Arising

- 3.1 Co-option to fill vacancy following election – Andy Tall, 44 School Lane
RESOLVED that Andy Tall be co-opted as a member of the Parish Council (Prop MY, 2nd JM),
He signed the Declaration of Acceptance of Office in the presence of the Clerk.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 4.4 at this point.

- 4.4 Balfour Beatty – Street lighting upgrade and selected removal programme
RESOLVED that the Parish Council will pay for a room for the residents' meeting. (Prop PG,
2nd MY) The date is to be organised by Balfour Beatty. There were no comments on the
lighting maps.

- 3.2 (3.2) Registration of allotments land – to consider an update report
Cllr Dolman provided an update on the Land Registry land conveyance and the
requirement for a solicitor is being sought. RESOLVED that the Council would cover the
legal costs from the allotments fund.

- 3.3 (7.3) Sports Day report
This event had been a huge success and thanks were expressed to all involved.

- 3.4 There was no Item 3.4.

- 3.5 (4.1) Coalition of Parish Councils to oppose inclusion of Bourn Airfield and West
Cambourne in the Local Plan and Local Plan Enquiry – to consider if the Parish Council
will make representations or attend the EIP

RESOLVED to request a copy of the Transport Consultant's report. The Parish Council
is opposed to the development along the A428 in principle, subject to seeing the
highways report.

RESOLVED that Bourn Parish Council could make representations on behalf of Toft
Parish Council at the EIP.

- 3.6 (5.3) Multiplay equipment – to consider Kompan's response
The Chairman had repaired the shackle, and the head and neck entrapment risk had
been dealt with.

4. Consideration of Correspondence

- 4.1 Jason Frost – land to the rear of 2 Hardwick Road proposal to promote this land as an
exception site to include an element of both private and affordable dwellings.
Deferred to the next meeting. Information received this evening is to be circulated.

- 4.2 British Legion tree planting in commemoration of those who served and sacrificed during
the World War and also to raise funds for the British Legion generally
RESOLVED in consideration of both the lack of a specific power and also that the village
suffered no losses during World War 1 that the Parish Council will not contribute. (Prop MY,
2nd PG)

- 4.3 CCC – Countywide SWMP Flooding History Questionnaire
RESOLVED that Cllr Dolman should collate the information.
RESOLVED that sewage overflow near 22 High Street is to be reported. The roadside
drains at Brookside were also affected by sewage recently.
RESOLVED that a drain at the end of Mill Lane has silted up outside No.1. Surfacing
requires attention from Millers Road from the re-surfaced culvert to the hardstanding.

- 4.4 Balfour Beatty – street lighting upgrade and selected removal programme
Taken earlier.

- 4.5 Cambridgeshire Future Transport Area E
RESOLVED to respond that Option 11 was the preferred option as it had additional
buses, with the proviso that there was no impact on the 18 Service.

5. Finance and risk assessment

- 5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment.
(Prop MY, 2nd JM).

T Ellis-Evans	Reimbursement mileage expenses	£51.30
Salaries		£202.60
LGS Services	Admin support	£489.78
HMRC	PAYE/NIC	£76.00
Smart Floors	People's Hall – deposit	£882.50
	Bus Shelter cleaning (to June 2014)	£456.00
K Martlew	Admin support	£470.56
LGS Services	Meeting room	£36.00
Toft People's Hall	Grass cutting	£415.20
Buchans		

Receipt of a grant of £994.03 from the Community Foundation was noted.

Cllr Ellis-Evans declared an interest in the expenses payment in her favour.

RESOLVED that weekly cleaning of the bus shelter was not required so to contract K Martlew for bus shelter cleaning for up to one hour a month with a review in 6 months.
(Prop MY 2nd PE)

5.2 To consider any matter which is urgent because of risk or health and safety
None.

5.3 Play inspection report – to consider the report and any recommendations
None.

An earmarked fund for community activities is to be an agenda item for the next meeting.

5.4 To consider the requirements of the Openness of Local Government Bodies Regulations 2014
Noted.

6. To consider any Planning or Tree works applications received

6.1 Planning Applications
None.

6.2 SCDC decisions to note
None.

6.3 Tree works applications
None.

7. Members items and reports

7.1 Community Land update and to consider any works required

Cllr Ellis-Evans reported on the working group activities. A management report with costings is to be produced for the next meeting.

RESOLVED that a village competition is to be held to name the community land and an opening event is to be held next year. Arrangements are to be considered further at a future meeting.

RESOLVED to seek a quote from Peter Oakes for a tree survey of the trees on the recreation ground and community land.

7.2 Well repairs

The Well had been built and funded by Richard Howard on a public right of way adjoining a wall near the Church.

RESOLVED to accept the kind offer from Richard Howard to repair the well. Cllr Yeadon will complete a written risk assessment with him.

RESOLVED to consider accept the quotation for the materials from AC Timer for £110 plus VAT.

7.3 SCDC Planning Forum report
Noted.

7.4 Village maintenance

RESOLVED that Highways is to be an agenda item for each meeting.

RESOLVED to receive the verbal report that –

- Some potholes in Church Road have been repaired and the contractors will return to complete the work. The potholes in Brookside remain outstanding.
- The Highways Supervisor is to be asked to look at loose material on the roads and the drain outside 23 High Street remains outstanding.
- Trees which are covering a dog bin in Brookside need trimming back. The Chairman will clip back trees by the bridge by the footpath.
- Various roads throughout the village have suffered from potholes and surfacing problems since the heavy rains. Cllr Ellis-Evans will report this on the CCC website.
- Buchans are to be reminded to clear the weeds on the path from School Lane to the High Street which forms part of the verges contract.

RESOLVED that Clive Blower be contracted to repair the two posts on the village green. Wood on the bus shelter was carried forward to the next meeting.

RESOLVED that Andy Tall would be the member responsible for reporting on maintenance and village assets.

RESOLVED that the Village Assets walk will take place on 27 September at 11.30 am.

8. Closure of meeting

The concrete outside Firs Farm will be an agenda item for the next meeting.

There was no further business and the meeting closed at 10.20pm.

SignedChairmandate.

APPROVED