

**MINUTES OF THE 627th PARISH COUNCIL MEETING HELD IN TOFT PEOPLES' HALL  
ON MONDAY 2<sup>nd</sup> MARCH 2009**

**PRESENT: Councillors S Roberts, C Sinclair, G Norgett, J Betson & D Bilsland, County Cllr F Whelan & District Councillor Martlew. There were two members of the public in attendance.**

Item	Content	Action
1.	<p><b>APOLOGIES</b> Apologies for absence were received from Councillors Jayne &amp; Hercus.</p>	
2.	<p><b>MINUTES OF LAST MEETING AND ACTIONS OUTSTANDING</b> Copies of the minutes of the meeting held on Monday 2nd February (M626) had been circulated. It was <b>RESOLVED</b> that these were a correct record and they were duly signed by the Chairman.</p>	
3.	<p><b>OPEN SESSION</b> The Chairman proposed that the meeting adjourn to hear any representations from members of the public on items on the agenda and it was <b>RESOLVED</b> to adjourn. Mr Sparkes reported faulty streetlights on the High Street and Comberton Road and told the Council he had marked with a stake the location of the blocked gully on Hardwick Road. Mrs Coppin reported a post knocked over on the green and considered an abandoned estate agents' board on the green was making it look rather untidy. Members of the public were thanked for their comments and it was <b>RESOLVED</b> to reconvene.</p>	
4.	<p><b>FEED BACK FROM CIRCULATION &amp; CIRCULATION ARISING</b> The Chairman commented on correspondence received from South Cambs District Council concerning graffiti removal at the recreation area, about which it was not clear who had reported the matter to the Council.</p>	
5.	<p><b>COUNTY &amp; DISTRICT COUNCILLORS' REPORTS</b></p> <ul style="list-style-type: none"> <li>County Councillor Whelan reported on various matters. There were plans for a clay borrow extraction pit at Madingley, which was one of several identified for use during construction work on the A14 improvements between Fen Ditton and the A1 and the intention was to ensure that all proposed pits were necessary; that if so, then trucks would only exit onto the A14 and not through the village; that the pits were used once only during the project; and that follow-up landscaping was sympathetic. The County Cllr had met with the Principal of the Village College in Comberton to discuss expansion plans. She made reference to town and parish council powers under the Sustainable Communities Act. She asked Members to highlight any pavements requiring re-surfacing and mentioned that she had assisted with a capital bid for funding for improved surfacing and dropped kerbs in Barton. Hardwick Parish Council were calling for the provision of a cyclepath linking Hardwick and Toft and she had assisted to progress this as a project. She undertook to ensure action was taken following receipt of a large number of complaints about the lack of cyclepath maintenance during recent periods of snow and ice. Guided Bus was likely to be in service in summer 2009 and she was reviewing bus timetables for adequacy. The County Cllr was thanked for her report and introduced to Mr J Sparkes, who was willing to</li> </ul>	

	<p>show her the blocked gulley on the Hardwick Road requiring clearance.</p> <ul style="list-style-type: none"> <li>District Councillor Martlew confirmed that South Cambs District Council's budget had been set at a figure increased by 4.7% on the previous year and could be asked to reduce it by Central Government. Cuts in expenditure meant support services for local business and organisations such as the Citizens Advice Bureau could be reduced. District Councillor Martlew was thanked for his report.</li> </ul>	
6.	<p><b>PLANNING</b></p> <ul style="list-style-type: none"> <li>The Council was asked to consider any comment on Preferred Options 2 – New sites proposed for mineral and waste development and</li> </ul> <p><b>RESOLVED</b> to make no comment since none of the proposed sites were located in or near the parish.</p> <ul style="list-style-type: none"> <li>Members were asked to comment on a consultation letter on transport improvements, responses to which were requested by 6th March 2009. Whilst Members had praise for the Park &amp; Ride system in Cambridge, it was considered that there was much room for improvement in public transport in general. It was suggested that schools should be encouraged to run shuttle buses linking the park and ride service to the schools and therefore reduce the number of cars driven by parents taking their children into Cambridge to schools in the city and in conclusion</li> </ul> <p><b>RESOLVED</b> to comment in response to the consultation as minuted.</p> <ul style="list-style-type: none"> <li>Members were asked to consider a recommendation for the South Cambridgeshire District Council in respect of planning application reference S/0215/09/F, Dwelling at 72 West Street, Toft, CB23 7DS and</li> </ul> <p><b>RESOLVED</b> to recommend approval with no further comment.</p> <ul style="list-style-type: none"> <li>In connection with the Parish Plan, Cllr Norgett reported that a meeting had taken place the previous month and an action plan had been drafted to allocate tasks, though progress was slow. Monthly meetings were planned going forward. There were plans to recruit a professional editor to pull the various parts of the plan together. A proof would be provided to the Parish Council for written comment prior to publication and input from all interested parties was eagerly awaited. The Chairman passed to Cllr Norgett a copy of Fulbourn's Parish Plan for reference. Cllr Norgett confirmed that although he had not consulted with Cambs ACRE, reference to guidance he had obtained confirmed that a Village Design Statement was a different document to a Parish Plan. It was therefore</li> </ul> <p><b>RESOLVED</b> to note the report with thanks and to look forward to receiving further reports.</p>	<p>KAC</p> <p>KAC</p> <p>GN</p>
7.	<p><b>HIGHWAYS</b></p> <ul style="list-style-type: none"> <li>The Clerk reported a response received following the Council's enquiry about a traffic management plan, as part of proposals to enlarge the Comberton Village College and establish a sixth form college. This was placed in the circulation for Councillors and it was</li> </ul> <p><b>RESOLVED</b> to note this with thanks.</p> <ul style="list-style-type: none"> <li>Members were referred to notes of the Neighbourhood Panel Meeting circulated for information. Up to six volunteers were required to take</li> </ul>	

	<p>part in the Speedwatch Initiative training programme and it was suggested that parishes could join together in the scheme. The Chairman offered to provide a notice for the Village Calendar to encourage participants to join and it was</p> <p><b>RESOLVED</b> to note this with thanks and to look forward to further reports.</p>	SR												
8.	<p><b>VILLAGE MAINTENANCE</b></p> <ul style="list-style-type: none"> <li>Comparative quotations had been requested from alternative contractors, but no response had been received and it was therefore</li> </ul> <p><b>RESOLVED</b> to retain the services of Herald Contract Services for verges cutting in the village for 2009/10.</p> <ul style="list-style-type: none"> <li>The Clerk reported that quotations requested were still awaited in respect of works outstanding. It was noted that quotes were awaited from Tesan Ltd and that MD Landscapes had not been able to provide a quotation in respect of removal of ivy at the recreation ground. It was therefore</li> </ul> <p><b>RESOLVED</b> to consider these at a future meeting of the Council.</p> <ul style="list-style-type: none"> <li>With regard to retention of a store of wood chippings for footpaths, it was</li> </ul> <p><b>RESOLVED</b> that the Clerk would seek the permission of the South Cambs District Council for storage at the village car park.</p>	<p>KAC</p> <p>ALL</p> <p>KAC</p>												
9.	<p><b>TOFT PEOPLE'S HALL</b></p> <ul style="list-style-type: none"> <li>The Chairman reported that a meeting of the Management Committee would take place the following week. The cleaner's salary was to be discussed, together with signage for the Hall. It was therefore</li> </ul> <p><b>RESOLVED</b> to note the report with thanks.</p>	SR												
10.	<p><b>FINANCE</b></p> <p>The Clerk presented the following cheques for signature:</p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1646</td> <td>Toft Peoples Hall – Rent</td> <td>£10.00</td> </tr> <tr> <td>1647</td> <td>Cambs County Council – Street-lighting</td> <td>£1222.02</td> </tr> <tr> <td>1648</td> <td>Clerk's Salary</td> <td>£148.14</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>The Clerk presented a report about the Council's expenditure &amp; income to date. This showed an expenditure to date in the amount of £12,036.18, income totalling £34,268.88 (including reserves), and a balance available of £34,540.76. It was therefore</li> </ul> <p><b>RESOLVED</b> to note the report with thanks.</p>	Cheque No	Details	Amount	1646	Toft Peoples Hall – Rent	£10.00	1647	Cambs County Council – Street-lighting	£1222.02	1648	Clerk's Salary	£148.14	
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11.	<p><b>ANNUAL PARISH MEETING</b></p> <ul style="list-style-type: none"> <li>Members noted that the Annual Parish Meeting would take place on 11<sup>th</sup> May 2009, immediately after the Annual Meeting of the Council and it was</li> </ul> <p><b>RESOLVED</b> that due notice should be given in the Village Calendar and that arrangements should be made accordingly.</p>	KAC												
12.	<p><b>DATE AND AGENDA OF NEXT MEETING</b></p> <p>6th April 2009, 7.00pm, at Toft People's Hall. Apologies were noted in advance from Councillors Norgett, Bilisland &amp; Sinclair.</p>													