

**Minutes of the 732nd meeting of Toft Parish Council
Meeting held on Monday 9 January 2017 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), P Ellis-Evans, A Tall, E Miles and G Pugh.

In attendance: 5 members of the public, including Bill Bampton (Pelham Construction), Mark Deas (ACRE) and Mrs G Stoehr (Clerk).

Open public session including reports from the County and District Councillors

Elizabeth Dolman reported that the second of the two charities was to be handed over to the Parish Council. She outlined the background to the charities and the difficulties with distributing small amounts of money. The Trustees, having previously closed the William Eversden Fund, would now be closing the Joseph Worboys Charity and wished that funds of £826 be spent on an information board at the allotments, with the remainder used for small grants. The Charities' papers were handed over to the Parish Council. This matter will be an agenda item for the next meeting.

A resident reported a post down on the Green. She had also received a letter from SCDC regarding the planning application for 2 High Street which was adjacent to her property, and expressed concerns at the oil tank pipe and the loss of a village amenity.

Bill Bampton of Pelham Construction had been asked by Mr and Mrs Tebbit to undertake a Housing Needs Survey for Toft, for a development off Hardwick Road. He outlined another development and the resulting community benefit, and expressed a wish to work in partnership with the Parish Council. There would be an element of market value housing.

Mark Deas of Cambridgeshire ACRE explained the benefits and procedures of the Housing Needs Survey. The Parish Council will receive a report at no cost and would be under no obligations. If the survey were undertaken in partnership with the Parish Council, ACRE would like the Council to write a covering letter.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

Apologies for absence had been received from Cllr McCarten (unwell), and from District Cllr T Hawkins.

1.2 To receive declarations of interest from councillors on items on the agenda

Cllr Yeadon declared an interest as a Trustee of the Joseph Worboys Charity.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

2. To approve the minutes of the meeting of 5 December 2016

RESOLVED that the minutes of the meeting on 5 December be approved as a true record and signed by the Chairman, after an amendment under item 3.1, to amend "Mr" to "Ms". (Prop MY, 2nd AT)

On a proposition by the Chairman, the order of business was varied.

4.1 Pelham Structures Ltd – proposed Housing Needs Survey

RESOLVED to proceed to the next stage and to request sight of a draft of the Housing Needs Survey and the letter to residents for final consideration at the next meeting.
RESOLVED that Cllr Yeadon be appointed to liaise with Mark Deas of ACRE.

3. To consider any matters arising from the last or a previous meeting including

3.1 (3.8) Bennell Farm football pitch – update on discussions with the Chairman of Comberton Parish Council

RESOLVED to receive the verbal report. The Parish Council would like to see the refurbishment of the existing pavilion and pitches, and use of the facilities at Comberton

at the same cost. Comberton Village College had expressed an interest in funding for their community facilities.

The Parish Council was not opposed to work on the pavilion and pitches in Comberton. RESOLVED to write to David Thompson of SCDC requesting a meeting between Comberton Parish Council, Toft Parish Council, Comberton Village College and SCDC to discuss the matter.

RESOLVED to receive the verbal report from Cllr Yeadon on the meeting of the Coalition of Parish Council.

RESOLVED that the Parish Council should continue to support the Coalition of Parish Councils and that Cllr Yeadon should sign the joint letter urging the Secretary of State to consider an all-ways junction at the Girton interchange.

3.2 (3.3) Proposal for defibrillator – to consider costs and sources of funding

RESOLVED following consideration of the costs of unlocked plastic and steel defibrillator cabinets and the costs of warranties, to purchase a steel unlocked defibrillator at £1995.00 plus VAT.

RESOLVED to contract an electrician to install the defibrillator, when received, at an approximate cost of £150.00 plus VAT, to be sited on the wall of the People's Hall.

RESOLVED that Cllr Ellis-Evans should submit the grant application to the Lottery Fund.

3.3 (3.6) Overhanging tree – to confirm the exact location and if any action is required

RESOLVED to monitor the tree at Farmers End and to remove this item from the agenda.

3.4 (3.7) Overhanging vegetation at Millers Road – to receive a report on the discussion with the resident and to consider if any further action is required

RESOLVED given that the trees in Millers Road and Preston Close obscure the streetlight when in leaf, that Cllr Miles should report the ash tree on CCC highways land.

3.5 (8) Proposal that the Parish Council considers if the parish boundary should be changed

On a proposition by the Chairman, the meeting was briefly adjourned to allow a member of the public to speak.

The proposal to tell the residents that it was proposed to change the boundary, and give residents an opportunity to comment before considering the matter further, was not carried. Prop MY, 2nd EM, carried with 2 in favour and 3 against

A proposal by Cllr Tall, given that the Parish Council needs further input, to canvass the views of the village as the Council is considering whether the boundary should be changed, and to seek their views, was withdrawn.

4. Consideration of correspondence

4.1 Pelham Structures Ltd – proposed Housing Needs Survey

Taken earlier.

4.2 Cambridgeshire ACRE Rural Services Survey 2016

RESOLVED that the survey as completed at the meeting be returned to ACRE.

4.3 Resident request for bark chippings to be placed at Home Meadow field entrances

RESOLVED as this was a regularly used path, to ask Mike Tebbit if bark chippings, paid for by the Parish Council, may be spread on the public right of way.

RESOLVED, subject to his agreement to buy bark at a cost of £10.00 and to ask Clive Blower to spread it at a cost of approximately £20.00.

4.4 CCC – consultation on a draft corporate energy strategy for Cambridgeshire County Council

Noted.

4.5 Heidi Allen MP – request for feedback on public transport issues

The Parish Council had no comments.

5. Finance and risk assessment

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment, (Prop MY, 2nd JM, unanimous).

Salary		£56.35
LGS Services	Admin Support	£395.89
NEST	Pension (DD)	£56.37

Credits, including allotment rents, were noted.

5.2 Play inspection reports

Nothing to report.

5.3 To consider any matter which is urgent because of risk or health and safety

None.

5.4 To review the budget for FY2017 and approve a budget for FY2018 including admin support provision

RESOLVED -

- to renew the LGS Services contract for three years.
- To move various amounts which were shown in the wrong columns on the accounts
- The figure for Jake Tebbit's cinema animation is to be moved to the earmarked reserve Community Fund.
- Spring feast £173.00 is outstanding at the bank. The Chairman will raise this with Elizabeth Dolman.
- to check why the oil tank shows in last year's accounts with a date of October 2015 when the cheque shows April 2016
- To amend the c/f shown for the following earmarked funds; allotment fund to £669.32; training to £150 and village maintenance to £405 thus adjusting the shown general reserves
- To earmark any under-spend under Contingency at the financial year end.
- To include in FY2018 budget in addition to the draft figures; £250 village maintenance; £2051 grass cutting; £150 parish paths maintenance; £500 play ground maintenance (to include bark replacement); £1200 allotments; £100 trees; £280 Sports Day £200 S137; £350 S145 entertainment; £2310 contingency
- To note that the Community fund was earmarked for a cultural event.

RESOLVED that the budget be approved. (Prop MY, 2nd PE, unanimous)

5.5 To set and demand a precept for FY2018

RESOLVED to keep the precept as £15,000 and to increase reserves by £3110 under the contingency heading. (Prop MY, 2nd PEE, unanimous)

6. To consider any Planning or Tree works applications received

6.1 Planning Applications

6.1.1 S/3541/16/FL – 2 High Street – Proposed change of use of existing ground floor and demolition of existing single storey extensions/outbuildings and retaining existing fish and chip shop and associated works

RESOLVED unanimously that the Parish Council objects to the application as it has not addressed the Council's previous objections.

"Toft Parish Council recommends refusal of the application for the following reasons as it has still not addressed the Council's concerns.

The change of use would result in a loss of eating place, and social meeting place in the heart of the village.

Toft has no other restaurant and no public transportation in evenings or on Sundays for residents to get elsewhere.

There is no evidence that every effort has been made to make the restaurant successful.

The Heritage Statement reflects the long history that the Restaurant (formerly The Red Lion Pub) has in the village. Other restaurants in villages in the area are run successfully and provide that local amenity.

This Restaurant/Bar provides employment in the parish and is a valuable facility. The loss of the bar/restaurant would result in Toft being less sustainable. If the officer is minded to approve the application the Council want it referred to Planning Committee.” (Prop MY, 2nd PEE, unanimous)

6.2 SCDC decisions to note
None.

6.3 Tree Works applications

6.3.1 S/3150/16/TC – 72 School Lane

RESOLVED that the Parish Council had no comments.

6.3.2 S/3218/16/TP – Priory Cottage, Church Road

RESOLVED that the Parish Council had no comments.

6.3.3 S/3112/16/TC – 4 Glebe Close

RESOLVED that the Parish Council had no comments.

Taken earlier.

6.2 SCDC decisions to note

6.2.1 S/2504/16/FL – 19 High Street – Single storey front extension, two storey side extension and single storey rear extension – Permission granted.

6.2.2 S/2574/16/FL – 12 Millers Road – Proposed three storey side extension and new porch with associated works – Permission granted.

6.2.3 S/2435/16/FL – Land off Hardwick Road – Proposed erection of a private detached dwelling, new vehicular access and associated works – Permission granted.

6.2.4 S/2848/16/FL – 2 High Street – Proposed change of use of the existing ground floor and the demolition of existing outbuildings and remodelling of car parking arrangements
The SCDC website indicated that a decision was made on 22 December but at the time of writing no further information had been added.

6.2.5 S/3250/16/DC – 46 High Street – Discharge of conditions of S/1303/16/FL – Permission granted.

6.3 Tree works applications

None.

7. Members items and reports

7.1 Allotment paths – to consider if works should be undertaken and to consider a quote for this

RESOLVED to accept a quotation from Buchans for £331.00 and to consider at the next meeting whether grant funding could be obtained, and also consider identifying any other land in the village for allotments.

7.2 Village maintenance

RESOLVED to ask Clive Blower to repair the post on the Green.

RESOLVED to ask Clive Blower for a price to re-set the litter bin in Church Road and to ask SCDC for the bin emptying schedule.

7.3 Highways

RESOLVED to note that the LHI application had been submitted and would be presented on 31 January.

7.4 Toft People’s Hall

Information about the thermal imaging camera is to be placed in the Calendar.

7.5 Footpaths

RESOLVED to note that the slippery slope on Footpath 9 by the Snicket has been reported to CCC.

8. Closure of meeting

There was no further business and the meeting closed at 9.20 pm.

SignedChairmandate.