

**Minutes of the 721st meeting of Toft Parish Council
Meeting held on Monday 7 March 2016 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), P Gouldstone, E Miles, A Tall, P Ellis-Evans and G Pugh.

In attendance: 17 members of the public, including Kathryn Slater and Stuart Dunstone (Eclipse Planning Services) and Mrs C Newton (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

A resident reported that a heavy vehicle had run over about 1.5 metres of the edge of the green and mud was on the road near the shelter. A post had also been knocked over.

The Parish Council was asked whether the pathway at the Snicket car park would be treated. It was explained that weedkiller would be applied at the beginning of the season. Soil needs cleaning off.

Kathryn Slater of Eclipse Planning Services on behalf of Mr and Mrs Tebbit, distributed copies of the location plan for the development of the site west of Hardwick Road, Toft and explained the proposals. An outline planning application will be submitted and discussions have taken place with SCDC regarding allotments and facilities to be provided.

Residents had an opportunity to ask questions and comment on the proposals. Concerns expressed included impact on the adjacent listed dovecot and house, flooding, existing foul sewer, a dangerous junction, lack of infrastructure including schooling, doctors and dentists as the facilities in Comberton were full and that the development were out of character.

A public exhibition will be held on 13 April from 3.30 to 8.00 pm to provide more information. Parish Council members will attend.

A number of members of the public left the meeting at 8.10 pm. The representatives of Eclipse remained.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

Apologies were received from Cllr McCarten (out of parish).

Apologies for anticipated lateness were received from District Cllr Hawkins who had submitted a written report.

1.2 To receive declarations of interest from councillors on items on the agenda

None.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 3.1 next.

3.1 (Open) Residential development proposal in Toft

RESOLVED to await the consultation meeting on 13 April. Residents will be encouraged to leave comments for the Parish Council at the consultation. Eclipse will place details of the proposals in the Village Magazine. The Chairman will provide contact details and put information on the website. A poster will be sent to Cllr Gouldstone.

The two representatives of Eclipse Planning Services were thanked and left the meeting.

2. To approve the minutes of the meeting of 1 February 2016 and the confidential minutes

RESOLVED that the minutes of the meeting on 1 February be approved as a true record and signed by the Chairman, after an amendment under item 4.2 to read "Lot Meadow", and under item 4.6, to add, "a course of action in connection with the pension provision".

(Prop MY, 2nd PG unanimous)

3. To consider any matters arising from the last or a previous meeting including

3.1 (Open) Residential development proposal in Toft

Taken previously.

3.2 (4.1) Members' responsibilities (to include allotments)

RESOLVED that Cllr McCarten be appointed as member with responsibility for allotments, and Cllr Miles be appointed as member with responsibility for public rights of way.

RESOLVED to defer a decision on a representative on the Police Panel until the next Panel meeting is convened.

3.3 (4.1) Allotment agreement – to consider numbering

RESOLVED to accept the recommendation of Cllr McCarten on the numbering system.

3.4 (4.2) Quotations for Lot Meadow

No quotations had been received. This will be an agenda item for the next meeting.

3.5 (4.3) Litter bin outside the shop

RESOLVED given that there used to be a bin in that location, that Cllr Ellis-Evans should discuss the matter with the shop.

3.6 (4.4) To consider whether the Parish Council wishes to commemorate the Queen's 90th birthday – report back on consultation with village residents

Cllr Gouldstone reported on discussions with the Church. They will consider this and may do something in the May festivities.

On a proposition by the Chairman it was agreed to take this item together with item 5.4.

5.4 Beacon lighting event

RESOLVED, given that Mr Sebborn and Mr Roberts had offered to do so, to light the Beacon on 21 April. They are to provide a written risk assessment and the Parish Council will look into insurance for the event. Cllr Yeadon will advertise the event. ^(Prop MY, 2nd at, unanimous)

Clean for the Queen will be borne in mind for the previous day.

RESOLVED to hold a street party with a Bring and Share tea on 12 June. School Lane is to be closed and arrangements made with the Police, and insurance cover arranged. A written risk assessment is to be drawn up. The Hall has already been booked. Cllrs Ellis-Evans, with Cllr Yeadon will lead the project. This will be an agenda item for the next meeting. There will be liaison with School Lane residents.

RESOLVED to check whether there funds are available in the budget for the Clean for the Queen event.

3.7 (4.6) Pension automatic enrolment arrangements

The Minutes Secretary left the meeting at 8.45 pm and returned at 9.00 pm.

3.8 (6.3) To consider report and quotation for cherry tree on the Green

RESOLVED to check whether there is a preservation order on the tree prior to accepting the quotation for £80.00 from Peter Oakes for a crown reduction. ^(Prop At, 2nd MY)

3.9 (6.3) Report on Hardwick Road junction and to consider action required, if any

The report was considered. No further action required.

3.10 (8.5) Dog bin in School Lane

RESOLVED, given that there was no bin in School Lane as suggested by SCDC, to query the matter with SCDC.

3.11 Stoney Lane

RESOLVED to accept the quotation from Buchans for £278.00 plus VAT to clear Stoney Lane ^(Prop PG, 2nd EM, unanimous)

3.12 Bin in Millers Road

The email from SCDC was noted. Removal of brambles and moss had been carried out the previous week.

4. **Consideration of correspondence**

4.1 **S106 agreement – land at 2 Hardwick Road, Toft**

RESOLVED that Cllrs Yeadon and Ellis-Evans be appointed to sign the S106 agreement on behalf of the Parish Council.

5. **Finance and risk assessment**

5.1 **To consider the finance report and approve the payment of any bills**

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment, plus LCPAS (Training) £25.00, and Toft Fireworks (Replacement Cheque) £150.00. ^{(Prop MY, 2nd TEE, unanimous).}

RESOLVED to clarify with ACRE the benefits of the subscription. This will be an agenda item for the next meeting.

CCC	Street lighting	£911.78
Peter Oakes	Tree Works	£1140.00
Salary		£106.55
LGS Services	Admin Support	£409.96
HMRC	PAYE/NIC	£79.80
LGS Services	Admin Support	£399.37

5.2 **Play inspection reports**

Nothing to report. RESOLVED to obtain quotations for the annual play inspection report from an alternative provider.

5.3 **To consider any matter which is urgent because of risk or health and safety**

RESOLVED that Cllr Tall should report to SCDC that a bird scarer was going off all night beyond Lot Meadow. ^(Prop AT, 2nd MY, unanimous)

RESOLVED to ask Clive Blower to replace a missing post on the Green and to reposition it further towards the road; and to reinstate a leaning post and move it closer to the road; and to repair the tyre marks across the Green. ^(Prop AT, 2nd MY, unanimous)

Parking around the Village Green is to be an agenda item for the next meeting.

5.4 **Beacon lighting event**

Taken earlier.

6. **To consider any Planning or Tree works applications received**

6.1 **Planning Applications**

None.

6.2 **SCDC decisions to note**

6.2.1 S/2110/15/LB – 61 High Street – Replacement of 3 ground floor windows on front elevation, 1 ground floor window and 1 door to rear elevation and 2 windows on rear extension – Permission refused.

6.2.2 S/2643/15/FL – 58 School Lane – To create box dormer to front elevation and convert disused garage to living accommodation – Permission granted.

6.2.3 S/2366/15/FL – 14 Mill Lane – Single Storey front side and rear extensions – Permission granted.

6.2.4 S/0158/16/PN – Bennell Farm, West Street – Agricultural building for storage of hay straw and machinery – prior notification

6.2.5 S/1719/14/DC – Cambridge Meridian Golf Club – Discharge of conditions 3 (Materials), 4 (Landscaping), 10 (Ecological enhancement), 11 (Renewable energy), 12 (Water conservation), 13 (Fire hydrants), 14 (Soakaway) of planning permission S/0026/11 for erection of overnight accommodation and extension to existing clubhouse – Approved

6.2.6 S/0384/15/FI – 7, 15, 17, 21, 23, 25, 29 and 37 High Street – Installation of external wall insulation to front rear and gable end walls – Permission granted.

6.3 **Tree works applications**

None.

7. Members items and reports

7.1 Village Maintenance

Work required on the Green – already taken.

7.2 Highways

RESOLVED to note the success of the minor highway improvements bid for speed control application from Toft to Comberton. The Parish Council contribution which had already been agreed is £1600. £3000 had been granted. Approval had been given in principle for the project to commence in July 2017. Formal agreement is to take place once the final price is known by July.

Parking outside Comberton Village College is to be an agenda item for the next meeting.

7.3 Toft People’s Hall update

An invoice is expected shortly for the work.

7.4 Footpaths

RESOLVED given the builders’ rubble which had been left at the side of the Golf Course to write to the Clerk at Kingston Parish Council, in whose parish this had occurred, for permission to make a complaint.

It was noted that Pinfold Well Lane was boggy and impassable. Cllr Miles will look into the possibility of putting stones down to make it passable and report back to the next meeting.

8. Closure of meeting

The training had gone well.

There was no further business and the meeting closed at 9.55 pm.

SignedChairmandate.
