

**Minutes of the 711th meeting of Toft Parish Council
Meeting held on Monday 2 March 2015 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), J McCarten, E Dolman, G Pugh, P Gouldstone and A Tall.

In attendance: 2 members of the public, Mrs C Newton (LGS Services) and Mrs A Griffiths (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

A resident commented that no contact had been made by the District Council about flooding. It was noted that Cllr Hawkins had undertaken to look into this again, and the matter would be raised at a future meeting.

It was reported that the two posts recently reinstated on the Green had been knocked down again.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

Apologies were received from Cllr Ellis-Evans (out of parish) and District Cllr Tumi Hawkins (out of parish).

1.2 To receive declarations of interests from councillors on items on the agenda

Cllrs Gouldstone and Pugh declared an interest in Item 6.3.1 (Tree works) as neighbouring residents.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

2. To approve the minutes of the last meeting on 2 February 2015

RESOLVED that the minutes of the meeting on 2 February be approved as a true record and signed by the Chairman. (Prop MY, 2nd PG)

3. Matters Arising

3.1 (3.2) BT Kiosk proposed adoption

RESOLVED as no further offers of support or interest had been received not to adopt the kiosk at this stage. Cllr Tall will ask BT about the cleaning of the kiosk and report back to a future meeting.

3.2 To consider report and quotation for work to the Millennium Beacon

RESOLVED to accept the quotation from Clive Blower for £60 including paint. (Prop MY, 2nd JM)

3.3 Silted up ditch in School Lane causing flooding

RESOLVED to note the response from CCC and to defer the matter to the next meeting to enable members to take a look.

RESOLVED to clarify the ownership and responsibilities relating to the brook leading down the Community Land, due to concerns about plant growth on the boundary.

Other:

Damage to verges by pumping station – the response from Anglian Water was noted, namely that they were applying for funding to make the road slightly wider, and if this was not possible, they would reinstate the verge.

Update on Village Sign – Noted that the restorers had reported the sign was in a worse condition than expected, so the refurbishment was taking longer.

4. Consideration of Correspondence

RESOLVED to inform the bank that an incorrect name appeared on bank correspondence.

5. Finance and risk assessment

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment, plus Clive Blower (posts) £15.99. (Prop MY, 2nd JM).

Toft People's Hall	Meeting room	£12.00
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LGS Services	Admin Support	£418.88
QVS	People's Hall	£653.00
	Salary	£106.55
HMRC	PAYE/NIC	£92.60

RESOLVED to place the payment to QVS on hold until the confirmation of the Project Team had been received regarding the replacement of electrical items.

Clarification is being sought about the discrepancy between the accepted quote amount, and the amount of the invoice from Jason Moore.

5.2 To consider any matter which is urgent because of risk or health and safety

Cllr Gouldstone reported that the playground was all in order but expressed concerns about the area outside. A response was awaited from Balfour Beatty about reinstatement of the signs. Tree debris is to be swept up.

6. To consider any Planning or Tree works applications received

6.1 Planning Applications

6.1.1 S/0368/15/DC – Greenwich Barns, Land adj Meridian Court, Comberton Road – Discharge of conditions 3 (materials), 4 (hard and soft landscaping treatments), 7 (boundary treatments), 8 (details of barn), 9 (contamination), 10 (visibility splays)
Noted.

6.2 SCDC decisions to note

None.

6.3 Tree works applications

6.3.1 Home Meadow Care Home

Cllrs Gouldstone and Pugh, having previously declared an interest in this item, left the meeting at 7.38 pm.

RESOLVED that the Parish Council had no objections. (Prop ED, 2nd JM)

Cllrs Gouldstone and Dolman re-joined the meeting at 7.40 pm.

7. Members items and reports

7.1 Toft People's Hall and works update

Cllr Pugh reported that the works were almost complete with only the ceiling remaining to be done, and that the Project Team was happy.

7.2 Highways

RESOLVED to raise with the County Council Kingston Parish Council's concern about cars parking near the bend at the bottom end of the High Street, on both sides of the hill, and posing a hazard to vehicles travelling westwards. It was felt that this might involve builders' vehicles with Highways enquiring whether there is a case for double yellow lines around the bend, and to inform Kingston Parish Council of the action taken.

RESOLVED to raise with SCDC that despite it being a condition of the planning permission that contractors did not park on the road, it appeared that they were doing so.

RESOLVED that Cllr Tall should contact the Traffic Management Officer of the Police to enquire about the next steps for a possible speed limit between Toft and Comberton, and make enquiries of other Parish Councils, and report back to a future meeting. The possibility of making an application under the Minor Improvement Scheme will be investigated.

7.3 Village Maintenance

Cllr Tall reported that the matters previously reported to Highways remained outstanding. RESOLVED to ask Cllr Frost whether he will take up with CCC outstanding matters previously reported to Highways. Cllr Tall will send a list to the Clerk. RESOLVED to ask Clive Blower to re-fix the posts on the village green which have been knocked down again, and to ask whether they can be installed even deeper.

Consideration of putting yellow lines around The Green will be an agenda item for the next meeting.

RESOLVED that photographs of trailers in the car park are to be taken and sent to Cllr Hawkins.

RESOLVED to ask Clive Blower to proceed with the refurbishment of the seats with a view to completion by the end of April, if possible.

7.4 Community Land report and proposal to send letter of thanks to Vince Lea for his assistance

RESOLVED to send a letter of thanks to Mr Lea. (Prop MY, 2nd JM)

7.5 P3 report including

7.5.1 Proposed kissing gate in Kingston Parish

RESOLVED to seek funding from the Ramblers for two single self-closing gates to be installed at either side of the bridge, rather than a kissing gate, to replace the existing barrier which is broken and dangerous. Quotations have been requested for installation from Mr Blower.

RESOLVED that Cllr McCarten should respond to the Ramblers with the proposal. A formal request to Peter Gaskin of CCC will be made for suitable gates. Permission for the installation is to be sought from the adjacent landowners.

7.5.2 Proposal that Clive Blower replaces missing waymarker post

RESOLVED to ask Clive Blower to reinstate the waymarker post on Footpath 3 which has been knocked down and needs reinstatement, with new discs post. Mr Blower is to contact Cllr McCarten for the discs. (Prop JM, 2nd MY)

7.6 SPEP report and to consider the next steps

RESOLVED as approximately ten houses had been surveyed with the thermal camera and seven residents had attended the training, Cllr Pugh will discuss possible initiatives with the users and place an item in the Calendar to gauge whether there is sufficient interest for an exhibition.

7.7 Report on the sewer works to take place off Miller's Road at the end of March

Cllr McCarten reported on her discussion with Anglian Water that a very heavy lorry would be brought in to re-line the sewer, which would involve a temporary diversion for access. Concerns were expressed that the damage to the road would be exacerbated, although damage to the verge is to be reinstated. Photographs are to be taken to monitor the position.

7.8 Police Neighbourhood Panel Meeting report

Cllr McCarten had been unable to attend. It was noted that speeding could be reported via the South Cambs Speed Team website <http://tinyurl.com/SC/SpeedTeam>. It was suggested that residents could report any speeding concerns for the next panel meeting in June. The Chairman will place an item in the Calendar.

7.9 Allotments

Cllr Dolman reported that an allotment agreement and rules were being drafted, based on examples from other parishes.

8. Closure of meeting

There was no further business and the meeting closed at 8.48 pm.

SignedChairmandate.